



Crofton Infant School

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31st March 2010

**TO: PARENTS/CARERS WITH A PARENT PARKING PERMIT
TRANSPORT DRIVERS FOR CLASSES 13 & 20**

CROFTON INFANT SCHOOL CAR PARK NEW PROCEDURES

Effective from the first day of the Summer term 2010

Dear Parent/Carer

To help fulfill our obligations under the Disability Discrimination Act, and to ensure the safety of everyone, we are changing the way we operate our car park in order to increase the number of disabled parking facilities and to provide a safer and less stressful parking environment.

From Monday 19th April 2010 you will notice that there will be new parking bays painted in the car park. There are 3 disabled bays, one visitor bay and 33 general parking bays. Car parking will be restricted to this number of spaces only. If you arrive and there are no spaces remaining, except at the designated times outlined below, you **must** park somewhere outside the school. **You may only park in the disabled bays if you have a blue badge and it is clearly displayed in your car.** Please, therefore, leave enough time on your journey to school to take this possible delay in parking into account. There are currently 89 members of staff and 13 authorised parent users: clearly not everyone can park in the car park. **A parent permit does not guarantee you a space in the car park, it simply means if there is a space available, you may use it.**

At the start and/or end of the day, authorised parents and contracted transport providers who are dropping off or collecting children from special provision (class 13/20) or parents who have parking permits for other reasons, will be allowed to double park if no vacant parking bay is available for **a maximum of 20 minutes** from **8.40am-9.00am** and from **2.50pm until 3.10pm**. **Double parking at any other time will not be permitted.** **Please note, the barrier will not be opened for parents/carers dropping off or collecting children outside of these times.** Failure to comply with this request may mean that the privilege and convenience of entry to the car park is removed from you.

All cars in the car park must display a parking permit and their car make, colour and registration details must be registered with the Premises Manager, Nick Pearce. The owners of cars double parked outside of the times stated above, and/or not displaying the appropriate permit may lose the privilege of car parking facilities and, in the future, may be clamped if this new system is ignored by users. I have asked Mr Pearce to carry out spot checks on permit holders from time to time from the start of the Summer Term. All parent permits will be reviewed early next term.

I appreciate that this may cause some inconvenience but it is in the interests of safety for all car park users.

Thank you for your cooperation

Yours sincerely

John Brown
Headteacher



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